

BYLAWS
OF
PUEBLO COUNTY BAR ASSOCIATION

ARTICLE I
PURPOSE AND OBJECT

A. The purpose for which the Pueblo County Bar Association (“Association”) is organized is to serve as a professional association for attorneys at law who reside in, or practice in, Pueblo County, Colorado.

B. The objects of the Association are to promote justice, its administration and its availability to all sectors of society; to encourage the adoption of proper legislation; to uphold the honor and dignity of the bar and foster respect for the legal profession; to encourage a thorough and ongoing legal education; to promote professionalism and cultivate good relations and comradery among attorneys within Pueblo County; to perpetuate the history and tradition of the profession and to do all things necessary to further these objects and purposes.

ARTICLE II
MEMBERSHIP

A. **REGULAR.** Any person licensed to practice law by the Supreme Court of the State of Colorado shall be eligible to become a regular member of the Association.

B. **ASSOCIATE.** An associate member is a non-lawyer whose primary occupation is directly involved in assisting attorneys on a regular basis in the delivery of legal services. Associate members shall be limited to paralegals, legal assistants, law office administrators, legal secretaries, law librarians, pro bono coordinators, and court personnel. Associate members shall pay dues as fixed by the Board of Directors and shall enjoy all Association rights and privileges except the right to vote or to hold office.

C. **STUDENT.** Any regularly enrolled student in good standing at an accredited law school may hold a student membership upon the payment of the dues. Student members will not be entitled to hold office or vote in the Association. A student member shall retain his or her status as such until he or she passes the bar examination and is sworn in as an attorney, provided this occurs within 24 months of graduation. Student member shall terminate automatically if a student member does not meet these requirements within that time period.

D. Membership may be terminated only by non-payment of dues or by disbarment or suspension by the Supreme Court of the State of Colorado.

ARTICLE III DIRECTORS

A. The Board of Directors shall consist of nine (9) regular members, four (4) of whom will be the President, President-elect, Secretary and Treasurer, who will serve as members of the Board of Directors during their term of office. Four of the remaining members of the Board of Directors will be selected by the membership each for a two (2) year term with (2) Directors to be elected each year. A member of the Board of Directors may succeed himself and serve successive terms so long as the member is selected or duly elected by the membership. The final member of the Board of Directors shall be the President/Chair of the Young Lawyers Division, if the Division is active. If the Young Lawyers Division is not active, the Board of Directors shall choose a Regular member of the Bar to be the final Board member.

B. It will be the duty of the Board of Directors to plan and to manage the Association's activities, supervise the work of all committees, manage the affairs of the Association, and report to the Association any business which, in the judgment of the Board, requires the action of the Association.

C. The Board of Directors shall meet on call from the President or upon call of any three (3) members of the Board of Directors.

ARTICLE IV OFFICERS

A. The officers of this Association shall be a President, President-elect, Secretary and Treasurer.

B. Each officer shall be elected for a one (1) year term at the annual meeting of the Association. The President-elect shall succeed to the office of the President for a one (1) year term unless the nominating committee fails to certify the President-elect of the membership fails to elect him or her as the President.

C. The Board of Directors shall have the power to fill a vacancy in the offices of the Secretary and Treasurer. A vacancy in the office of President or President-elect will be filled by a majority vote of the members present and voting at any regular meeting of the Association.

D. The President shall preside at all meetings of the Association, plan programs in cooperation with the Board of Directors, and perform all other duties ordinarily incident to this office.

E. The President-elect shall perform the duties of President in the event of President's absence or disability for any cause, and perform such other duties as may be assigned to President-elect by the President.

F. The Secretary shall keep the minutes of the meeting, send all notices, and be custodian of the correspondence and records of the corporation. The Secretary shall keep an accurate roll of the officers and members of the Association. The Secretary shall perform such other duties as may be required of him or her by the Board.

G. The Treasurer shall receive and disburse all funds of the Association in accordance with the established budget and shall deposit all money in accordance with the directives of the Board of Directors. The Treasurer shall maintain a list of the members who have paid their annual dues for the current year. The Treasurer shall submit a report of monies received and expended on a regular basis and cause an annual financial statement to be presented to the Board of Directors at the end of the Treasurer's term.

ARTICLE V NOMINATION AND ELECTION OF OFFICERS

A. The President shall appoint no less than three (3) nor more than seven (7) Regular members of the Association to be a nominating committee at least ninety (90) days prior to the annual meeting. The President and President-elect shall be ex-officio members of the nominating committee. The nominating committee shall select one (1) or more candidate for each office and Board of Director vacancy. The nominating committee shall make its report to the membership at the meeting preceding the meeting at which the vote will be taken. The nominating committee will submit its report to the President and President-elect prior to giving its report to the members. Additional nominations may be made from the floor at any meeting including the meeting at which the vote will be taken.

B. Election of officers and Board of Directors shall be by majority vote cast by voice vote, show of hands or written ballot.

ARTICLE VI DUES

A. Annual dues are payable on or before the first day of July. The amount of the dues for all classes of membership will be as decided by the membership from time to time. In the event of hardship, any Regular member may apply to the Board of Directors for a waiver of annual dues.

B. Special assessments may be levied by the Association upon vote of two-thirds (2/3) of the membership voting at a regular meeting of the Association or at a special meeting wherein the members are given at least fourteen (14) days written notice. Associate and Student members shall not be required to pay special assessments.

ARTICLE VII MEETINGS

A. **ANNUAL MEETING.** The annual meeting of the Association shall be held at a place and on a date which is to be set by the Board of Directors between May 15 and September 1 of each year. The President shall provide the membership with thirty-five (35) days advance notice of the date, time and place of the annual meeting.

B. **MONTHLY MEETINGS.** Monthly meetings shall be held on the second Tuesday of each month at a place to be designated by the Board of Directors. Any member may request that items be added to the monthly meeting agenda. Any requested items requiring a vote of the membership must be submitted to the President at least twenty-one (21) days prior to the meeting at which a vote is sought and must be accompanied by written information sufficient to permit each member to reach an informed decision on the matter. The requested item will be included on the agenda for next upcoming meeting unless the President determines that scheduled program will not allow adequate time to address the requested item, in which case, the requested item will be placed on the agenda for the next general business meeting.

C. **SPECIAL MEETINGS.** Special meetings may be called by the President or by any three (3) members of the Board of Directors or may be called upon written request of any fifteen (15) members of the Association. Members shall have at least fourteen (14) days' advanced written notice of the time, place and object of a special meeting.

D. **QUORUM.** At all meetings, fifteen (15) regular members shall constitute a quorum for the transaction of business. For the purposes of taking action by Written Ballot, written ballots must be received from fifteen (15) regular members to constitute a quorum. Once the quorum is met, all measures requiring a vote shall be approved upon a majority vote of the members present or responding by written ballot.

E. **WRITTEN BALLOT.** Any action that may be taken at any meeting of the members may be taken without a meeting if the Association delivers a written ballot to every member entitled to vote on the matter. Delivery may be made by any reasonable method, including but not limited to U.S. mail, electronic mail, facsimile or hand-delivery. A written ballot shall set forth each proposed action and provide an opportunity to vote for or against each proposed action. All written ballots must specify the time by which a ballot must be received by the Association to be counted, and be accompanied by written information sufficient to permit each member casting such ballot to reach an informed decision on the matter. A written ballot may not be revoked. The solicitation of votes by written ballot, and the submission of any ballot by a member, may be done electronically via e-mail. Action taken under this Section has the same effect as action taken at a meeting of members and may be described as such in any document.

F. Except as otherwise provided herein, meetings shall be conducted according to the latest edition of Roberts Rules of Order. The order of business shall be determined by the President.

**ARTICLE VIII
COMMITTEES**

A. There shall be the following standing committees:

1. Judicial Liaison
2. Community Outreach
3. Programs Committee
4. Nominating Committee

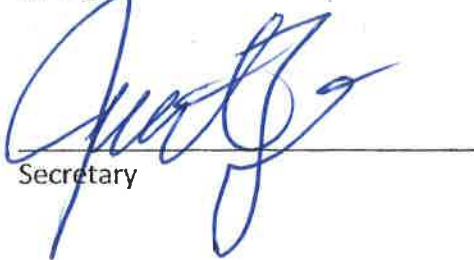
B. The President may appoint such other committees as he or she may deem necessary or appropriate. The President shall designate the scope and nature of membership of any special committee. The Association may, by majority vote, at any regular meeting modify the nature and scope of any special committee.

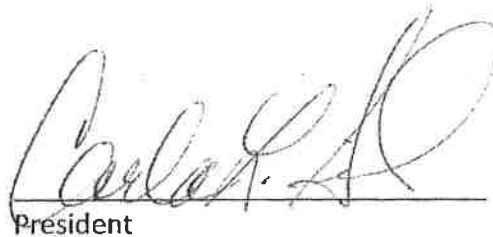
**ARTICLE IX
AMENDMENTS**

These Bylaws may be amended by two-thirds (2/3) vote of the members present and voting at any regular or special meeting or by two-thirds (2/3) vote of all written ballots received provided that notice of such Bylaw change and meeting is given in writing to all members at least fourteen (14) days prior the meeting at which the vote is to be taken or deadline for return of the written ballots.

These Bylaws were adopted at a regular meeting of the Association held on the 10th day of November, 2015.

ATTEST:


Secretary


President